

## **SSEAC Sub-Committee SOP Annual Plan Review**

### **Summary of Meeting May 17, 2006**

The SOPs were directed to make required changes as specified in the *Guidance Document Required Modifications to Local Policies and Procedures*, prepared by Judy Douglas and distributed from the Virginia Department of Education in November, 2005. The changes required for SOPs were made in each program in the following areas:

- 8 VAC 20-80-40 Responsibilities of the Local Educational Agencies (LEAs) and State-Operated Programs
- 8 VAC 20-80-45 Special Education Staffing Requirements
- 8 VAC 20-80-54 Evaluation
- 8 VAC 20-80-56 Eligibility
- 8 VAC 20-80-58 Termination of Special Education and Related Services
- 8 VAC 20-80-62 Individualized Education Program (IEP)
- 8 VAC 20-80-68 Discipline Procedures
- 8 VAC 20-80-70 Procedural Safeguards
- 8 VAC 20-80-74 Mediation
- 8 VAC 20-80-76 Due Process Hearing
- 8 VAC 20-80-80 Surrogate Parent Procedures (if applicable)

Other information specific to each facility is listed below:

#### State Mental Retardation Facilities

Ten of the continuing 23 students are enrolled in public schools for special education and related services.

#### State Mental Health Facilities

Staff worked with the HR office to ensure recruitment of highly qualified staff as required. The majority of supporting funds were allocated for instructional materials and technology.

#### Virginia School for the Deaf and the Blind at Staunton

Part B funds were used to supplement staff salaries, for student tuition to Valley Voc-Tech, contracted interpreting services, summer programs and ancillary services to enhance the program. The parent-infant program was discontinued.

#### Virginia School for the Deaf and the Blind and Multi-Disabled at Hampton

Part B funds were used to support job coach positions, contracted interpreting services, classroom materials, community-based instruction, ASL instruction for staff and augmented communication devices.

Hospital Education Programs

Funds were used for technology, staff development, an ISDN line for robotic services, and books for pre-school services.

Woodrow Wilson Rehabilitation Center

The Part B allocation was used for assistive technology evaluations, materials for Life Skills curriculum, interpreter services and technology.

Department of Correctional Education

Funds were used for staff development, instructional materials and travel.

Call for public comment: None received

Regional & Local Detention Homes

Nancy Haynes provided an update, however the programs do not receive federal funds.

Barring no other business, the meeting was adjourned.